



Annexure-I

**INDIAN COAST GUARD
DIRECTORATE OF RECRUITMENT
C-1, PHASE-2, INDUSTRIAL AREA
SECTOR – 62, NOIDA, UP – 201309**

**Affix a
recent
Passport
Size
Photograph**

**APPLICATION FOR CIVILIAN POST
FOR THE VACANCY YEAR 2024**

NAME OF POST APPLIED FOR _____

1. Name of the Applicant (in block letters):
2. Date of Birth (in Christian era):
3. Father's Name :
4. Permanent Address :
5. Correspondence Address (with Pin Code) :
6. Aadhaar No. :
7. (a) Educational Qualifications :

Examination Passed	Year of Passing	Division/ Percentage Marks	Name of University/ Board

(b) Years of Experience (in relevant field) :

8. Gender (Male/Female) :
9. Category Applied:-
UR SC ST OBC EWS

10. Identification Marks:-

(a) _____

(b) _____

11. Are you a Government Employee? Yes/No. _____

If Yes, please furnish the following details:-

Name & Address of the Organization	Central/ State/ Public Sector Undertakings	Name of the post held & Pay Scale	Date of Joining Service	Date of the service	Date of Leaving the service

12. List of Documents forwarded alongwith the application (as per applicability):

SI.	TITLE OF DOCUMENT	DATE OF ISSUE OF CERTIFICATE
(a)	Matriculation Mark sheet & Certificate	
(b)	Intermediate Marksheet & Certificate	
(c)	Industrial Training Institute (ITI) Marksheet & Certificate	
(d)	Diploma Marksheet (each year/semester) & Certificate	
(e)	Experience Certificate	
(f)	Category Certificate {EWS/OBC (Non creamy layer) / SC/ST}	
(g)	NOC from Employer	
(h)	Photo ID Proof (as mentioned at Sl. 6 above)	
(j)	Two recent passport size photographs	
(k)	Blank Envelope with Rs. 50 postal stamp pasted on it	-----

DECLARATION BY THE CANDIDATE

(a) I hereby declare that all statements made in the application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my candidature/appointment may be cancelled/terminated without any notice. I also declare that I am a citizen of India by birth/domicile.

(b) I have informed my head office/department in writing that I am applying for the post. NOC enclosed (wherever applicable).

Left Hand Thumb Impression



Place :

Date :

Signature of the applicant

PRESCRIBED PROFORMAE

Proforma-I

The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India

This is to certify that Shri/Shrimati/Kumari*
son/daughter* of of village/town*
..... in District/Division* of the
State/Union Territory* belongs to the caste/tribe* which is recognised as a
Scheduled Caste/Scheduled Tribe* under:—

@ The Constitution (Scheduled Castes) Order, 1950 @ The
Constitution (Scheduled Tribes) Order, 1950

@ The Constitution (Scheduled Castes) Union Territories Order, 1951 @ The
Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

@ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956

@ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled
Castes and Scheduled Tribes Order (Amendment) Act, 1976

@ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962 @ The
Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962 @ The Constitution
(Pondicherry) Scheduled Castes Order, 1964

@ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967

@ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968 @ The
Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968 @ The Constitution
(Nagaland) Scheduled Tribes Order, 1970

@ The Constitution (Sikkim) Scheduled Castes Order, 1978 @ The
Constitution (Sikkim) Scheduled Tribes Order, 1978

@ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989 @ The
Constitution (SC) Order (Amendment) Act, 1990

@ The Constitution (ST) Order (Amendment) Act, 1991

@ The Constitution (ST) Order (Second Amendment) Act, 1991

@ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002 @ The Constitution
(Scheduled Castes) Order (Amendment) Act, 2002

@ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002

@ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one
State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati*..... Father/Mother of Shri/Shrimati/Kumari of village/town* in District/Division*..... of the State/Union Territory*..... who belongs to the caste/tribe* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* of issued by the dated

% 3. Shri/Shrimati/Kumari*..... and/or* his/her* family ordinarily resides in village/town*..... of..... District/Division* of the State/Union Territory* of.....

Signature.....
**Designation.....

(With Seal of Office) State/Union
Territory*

Place:
Date:

*Please delete the words which are not applicable. @Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner. †(not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides. Administrator/Secretary to Administrator/Development Officer(Lakshadweep)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY
ECONOMICALLYWEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari_____son/daughter/wife
of_____permanent resident of_____, Village/Street
_____Post Office_____District in the State/Union
Territory_____Pin Code_____whose photograph is attested below
belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is
below Rs. 8 Lakh (Rupees Eight Lakh only) for the financial year
_____. His/her family does not own or possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari_____belongs to the_____caste which is
not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Recent
passport
size
attested
photograp
hof

Signature with Seal of
Office_____

Name: _____

Designation: _____

* Note 1 : Income covered all sources i.e. salary, agriculture, business, profession, etc.

** Note 2 : The term 'Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*** Note 3 : The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

COMPETENT AUTHORITY TO ISSUE INCOME & ASSET CERTIFICATE
FOR EWS CANDIDATE

1. The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given below, shall only be accepted as proof of candidate's claim as belonging to EWS: -
 - (a) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
 - (b) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
 - (c) Revenue Officer not below the rank of Tehsildar.
 - (d) Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
2. The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the respective State/UT.
3. The crucial date for submitting income and asset certificate by the candidate will be the closing date for receipt of application for the post as advertised by the Indian Coast Guard.
4. Any certificate other than prescribed format and issued by any authority other than those mentioned in Para-1 above will lead to disqualification of candidate in Indian Coast Guard.

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD
CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE
GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari_____son/daughter of
_____ of _____ village/town
_____ in _____ District/Division
_____ in the State/Union Territory _____
belongs to the _____ community which is recognised
as a backward class under the Government of India, Ministry of Social Justice
and
Empowerment's Resolution No. _____ dated
_____. * Shri/Smt./Kumari _____ and /or his/her
family ordinarily reside(s) in the _____ District/Division of the
_____ State/Union Territory. This is also to certify that
he/she does not belong to the persons/sections (Creamy Layer) mentioned in
Column 3 of the Schedule to the Government of India, Department of Personnel &
Training O.M. No. 36012/22/93-Estt. (SCT) dated 8.9.1993, OM No.
36033/3/2004-Estt. (Res) dated 9th March, 2004, O.M. No. 36033/3/2004-Estt.
(Res) dated 14th October, 2008 and O.M. No. 36033/1/2013-Estt. (Res) dated
27th May, 2013**.

Dated:

Signature _____
Designation _____ \$

Seal

*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** - As amended from time to time.

\$ - List of Authorities empowered to issue Other Backward Classes certificate will be the same as those empowered to issue Scheduled Caste/Scheduled Tribe certificates.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.